
 <p style="text-align: center;">WEST VIRGINIA DIVISION OF JUVENILE SERVICES</p>		<u>POLICY NUMBER:</u> 	<u>PAGES:</u> <p style="text-align: center;">3</p>
<u>CHAPTER:</u> Juvenile Services	<u>REFERENCE AND RELATED STANDARDS:</u> WV Code Chapter §49-5E-1 et seq.		
<u>SUBJECT:</u> CHANGE Program			
<u>DATE:</u> January 1, 2010			

POLICY

It is the policy that West Virginia Division of Juvenile Services will ensure certain criteria are met for the selection of juveniles to the CHANGE (Caring for and Helping Adolescents Navigate Goals Effectively) Program. This policy determines the juveniles' status for both the Residential and Home Stage portions of the CHANGE Program.

CANCELLATION

This is a new policy.

APPLICABILITY

This Policy applies to all Division of Juvenile Services' adjudicated juveniles and facilities incorporating the CHANGE Program.

PROCEDURES

1. Juveniles to be considered for the CHANGE Program will be referred by a probation officer or DJS treatment team. (See Attachment #1)
2. Acceptance into the program is determined by the facility superintendent/director or designee.
 - a. Participants must meet the following guidelines:
 - i. 14-18 years of age
 - ii. Adjudicated of a non-violent crime
 - iii. IQ of 70 or above (Maturity level to comprehend goals and objectives)

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- iv. Geographic placement must be conducive to supervision by Youth Reporting Center staff and/or facility staff.
- b. Other information to be considered:
 - i. Prior placements
 - ii. Medical conditions
 - iii. Flight risk
 - iv. Criminal history
- 3. The CHANGE Program consists of two stages:
 - a. Residential Stage
 - i. Minimum of four month stay in a DJS facility.
 - ii. Supervised furloughs are permitted for the following reasons:
 - 1. Enrollment in public school, college, GED program, or vocational school.
 - 2. Home integration to establish resident's ability to become productive.
 - 3. Military recruitment.
 - 4. Job applications, interviews, and follow-up activities.
 - 5. Visiting a mental health/counseling agency, meet therapists, and arrange services.
 - 6. Apply for Social Security or DHHR benefits and services.
 - 7. Obtain an ID card from the Division of Motor Vehicles, a birth certificate from the local courthouse, or a social security card.
 - 8. Other visits as deemed necessary.

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- iii. Must maintain Phase 5.
- iv. Completion of all treatment programming.
- b. Home Stage.
 - i. Maximum two months
 - ii. Follow rules and restrictions set forth by the multi-disciplinary team (MDT) meeting
 - iii. Submit to random drug screens
 - iv. Subject to unannounced home stage monitoring
 - v. Failure to abide by Home Stage criteria or terms and restrictions of MDT meeting will result in dismissal from the CHANGE Program. Resident will immediately return to the facility pending further placement.
- 3. If the Request for Home Phase is approved, the facility superintendent/director or designee will send a memo to the treatment team, Central Control with the name of the resident, date of departure, and approximate times for leaving and returning.
- 4. All staff transporting will abide by transportation policy directives.

RIGHTS RESERVED

The Director reserves the right to modify, suspend or cancel any provision herein in part or entirety, without advance notice, unless prohibited by law.

APPROVED:

Dale Humphreys
 Director

January 1, 2010
 Date

DIVISION OF JUVENILE SERVICES
"CHANGE" PROGRAM
(Caring for and Helping Adolescents Navigate Goals Effectively)

DOMAIN I Record of Offenses

Number of Offenses	1. Youth Name: _____ County: _____
	1. Probation Officer: _____ Phone: _____
	2. Adjudication Date: _____ Judge: _____
	3. Total number of misdemeanor offenses the juvenile has been charged within the past. (list):
	4. Total number of felony offenses the juvenile has been charged with in the past. (list)
	5. Total number of weapons/firearm offenses. (list)
	6. Total number of offenses against-person misdemeanor including sexual misconduct. (list)
	7. Total number of offenses against-person felony involves physical harm to another person (e.g. homicide, manslaughter, assault, robbery, kidnapping, domestic battery.)
	8. Total number of misdemeanor or felony sexual offenses. (automatic exclusion)
	9. Has the juvenile had previous disposition orders? (Where?)
	10. Total number of attempted or actual runs/escapes in the past.

DOMAIN II Educational Background

1. Student is special education student or has a formal diagnosis of a special ed need:	<input type="checkbox"/> Behavioral <input type="checkbox"/> ADHD/ADD <input type="checkbox"/> Learning <input type="checkbox"/> Other Learning Issues
2. History of expulsions and suspensions since the first grade.	<input type="checkbox"/> none <input type="checkbox"/> 1 <input type="checkbox"/> 2-5 <input type="checkbox"/> 5-10
3. Juvenile has been in regular school the past six months. (Name of school)	Comments:
4. Youths current school enrollment status regardless of attendance:	<input type="checkbox"/> Graduated <input type="checkbox"/> Enrolled full time <input type="checkbox"/> Enrolled Part time <input type="checkbox"/> Suspended <input type="checkbox"/> Drop Out <input type="checkbox"/> Expelled

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DIVISION OF JUVENILE SERVICES
“CHANGE” PROGRAM
(Caring for and Helping Adolescents Navigate Goals Effectively)

DOMAIN III Historic and Current Use of Free Time

1. History of structured recreational activities: <i>within the past 5 years has the youth participated in structured recreational leagues, religious groups/church, clubs, athletics, or clubs</i>	<input type="checkbox"/> Involved in 2 or more activities <input type="checkbox"/> Involved in 1 structured activity <input type="checkbox"/> Never involved in structured activities
2. Has the youth participated in unstructured recreational activities: <i>reading, hobbies, skating, etc...</i>	<input type="checkbox"/> Involved in 2 or more unstructured activities <input type="checkbox"/> Involved in 1 pro-social unstructured activity <input type="checkbox"/> Never involved in pro-social activities
3. List current interest and involvement in structured recreational activities: <i>Youth participates in structured and supervised pro social community activities, religious groups/church, clubs, athletics or other community activity.</i>	(List):
4. Current interest and involvement in unstructured activities: <i>Youth engages in activities that positively occupy his time such as reading, hobbies, etc.</i>	(List)

DOMAIN IV Historic and Current Employment

1. History of Employment:	<input type="checkbox"/> Too young for employment <input type="checkbox"/> Never been employed <input type="checkbox"/> Has been employed
2. History of problems while employed:	<input type="checkbox"/> Never fired but quit because of problems <input type="checkbox"/> Fired or quit because of poor performance <input type="checkbox"/> Fired or quit due to not getting along with employer or coworkers.
3. Available for future employment:	<input type="checkbox"/> Not an option <input type="checkbox"/> Option close to discharge
4. Is there an identified need for job training, interviewing and job search:	<input type="checkbox"/> Not an option <input type="checkbox"/> Will benefit from training and can work towards finding employment.

DOMAIN V Historic and Current Relationships

1. Historical or Current positive adult non-family relationships not connected to school or employment: <i>Adults, who are not teachers and not part of the youths family, who can provide support and model pro-social behavior, such as religious leaders, club member, community person, coach.</i>	<input type="checkbox"/> No positive adult relationships <input type="checkbox"/> 1 or more positive adult relationships
2. Historical or Current pro-social community ties: <i>Youth feels there are people in his or her community who discourage him from getting into trouble.</i>	<input type="checkbox"/> No history or current of pro-social community ties <input type="checkbox"/> History or current of pro-social community ties
3. History of anti-social friends companions: <i>Anti-social peers are youths hostile to or disruptive of the legal social order; youths who violate the law and the rights of other.</i>	<input type="checkbox"/> Never had consistent friends or companions <input type="checkbox"/> Only had pro-social friends <input type="checkbox"/> Had both pro-social and anti-social friends <input type="checkbox"/> Only had/have anti-social friends
4. Historical or current gang membership/association:	<input type="checkbox"/> Never been a gang member/associate <input type="checkbox"/> Has been and or is still a gang member/associate

DIVISION OF JUVENILE SERVICES

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DOMAIN VI ADMISSION CRITERIA

1. Has the youth been adjudicated as a delinquent	<input type="checkbox"/> yes date: __/__/__ <input type="checkbox"/> no (automatic denial of referral)
2. Has an identified need for specialized services and potential risk of out of state placement:	<input type="checkbox"/> Is at risk of out of state placement <input type="checkbox"/> No risk of out of state placement <input type="checkbox"/> Identified need for specialized services: <input type="checkbox"/> No identified need for specialized services referral is based on the offense and adjudication.
3. Has a history of physically aggressive and incorrigible behavior to include:	<input type="checkbox"/> Lack of respect/empathy to persons or property <input type="checkbox"/> Theft <input type="checkbox"/> Bullying <input type="checkbox"/> Chronic behavior problems <input type="checkbox"/> Poor Social Skills/Anti-Social Behavior <input type="checkbox"/> Anger Management Issues <input type="checkbox"/> Non conformity <input type="checkbox"/> Destruction of Property <input type="checkbox"/> Violation of rules in placement and at home. <input type="checkbox"/> Physical Aggression/Fighting
4. Is the youth between the ages of 14-18:	DOB: __/__/__ Age: __
5. Is the youth actively psychotic, suicidal, in active detox or withdrawal?	<input type="checkbox"/> yes (list) <input type="checkbox"/> no
6. Has a history of failed placement:	<input type="checkbox"/> no previously failed placements <input type="checkbox"/> 1 or more failed placements: <i>(list)</i>
7. IQ of 70 or above	<input type="checkbox"/> No current IQ to report <input type="checkbox"/> IQ is 70 or above <input type="checkbox"/> IQ is below 70
8. No history of arson or sexual offenses:	<input type="checkbox"/> No recorded episodes of arson <input type="checkbox"/> 1 or more recorded episodes of arson <input type="checkbox"/> No recorded episodes of sexual offenses <input type="checkbox"/> 1 or more recorded episodes of sexual offenses

☐ Accepted

Admission Date: __/__/__

☐ Denied

☐ Placed on waiting list

Anticipated Date: __/__/__

(Rationale):

Probation Officer Completing Form

Facility Director or Designee

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